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|  | Minutes – MMBCC Committee Meeting  19 August 2019  7.30pm Delatite Hotel | | ACTIONS |
| 1. Welcome   Attendees and apologies | **Attendees**: Damian Grundy, Bruce Halket, Judi Duke, Donna Stephenson, Janine Appleton (proxy for Jarrod), Matt Empey, Katie Moore, John Lazarov  **Apologies** – Shannon Rademaker, Ben Annear, Kate Stonnill, Jarrod Appleton | |  | |
| 1. Approval of previous minutes | 3 June 2019  17 July 2019 | Judi noted that the approval to open a new debit card account for the club was not minuted in July minutes. Matter to be raised and discussed in general business.  June and July Minutes approved moved by Bruce Halket, seconded Judi Duke. |  | |
| 1. Business Arising Previous Minutes | * DG Showgrounds for club CX event * Enviro@RMB Buller spring/trail clearing * Rider Development Grants – club expectations statement | * Damian spoke to Showgrounds Committee and they will raise the request to use grounds for a CX event at their next meeting. * Enviro spring cleaning put on hold * Rider development grants club expectations to be drafted | **Damian Grundy** to draft club expectations statement for Rider Development Grants  Due **September 9 meeting**. | |
| 1. President’s Report | Damian Grundy | * Spoke to Clean Up Victoria to plan a clean up of the roads before Mansfield Tour. Requires approval and will hear back in 1 month |  | |
| 1. Secretaries Update | Ben Annear handover to Donna Stephenson | Ben will handover at next meeting |  | |
| 1. Treasurers Report | Judi Duke | Savings account ISQ. Term deposit mater in 14 days.  Motion – to roll over into 3 month term deposit. Moved Janine Appletong, Seconded Damian Grundy. Approved. | **Judi Duke** to action Term Deposit roll over for 3 months. | |
| 1. Road Race Update | Rep | * Permits submitted for race calendar to VicRoads, Police and council. * ? the future need for Traffic Management Controllers for all courses, * Police and Council should give their decisions next week * Paying entry fees upfront for the season was raised and discussed as a good option. * Prize money and number of places acknowledged, particularly for females, was discussed and acknowledged but will depend on the number of entries * Need to know how many Commissaires are available for the upcoming season and look for new people to undertake the Level 1 online course. * Club to thank any retiring Commissaires for their valued contributions | **Janine Appleton** to email all commissaires to see availability for volunteering . Due by **next meeting.**  **Donna Stephenson** to create a list of all MMBCC members and contact details and circulate to committee members. **Due by 22/8/19** | |
| 1. Mountain Bike Update | Rep | * Kate Stonnill and Clarissa Leatham to organise junior Dirt Crits and Dave Empey and Damian Grundy to organise senior events * Damian Grundy and Shannon Rademaker to organise meeting of MTB sub-committee to discuss priorities and suggested activities for next 12 months | **Damian Grundy and Shannon Rademaker** to organise a MTB sub-committee meeting. Due by **October MMBCC Committee Meeting.** | |
| 1. Social Rides Update | Katie Moore | Will work with group to develop a number of options for social rides/events to include a range of member interests. Work to create a calendar of events. | **Sub-committee** to develop ideas and bring to **September Meeting.** | |
| 1. For Discussion/Decision | 1. Mansfield Tour | * New members for sub-committee of Jason Parker and Alex Green to join Bruce Halket, Dave Moore, Dave Jagger * Cycling Vic to provide training for Traffic Management. Need volunteers and will approach Scouts. * Sponsors are being approached |  | |
|  | 1. Vic Downhill Series Mt Buller 18/19 Jan 2020 | * Ben Annear to cut back, Alex and Mel Green, Dave Empey and Kate Stonnill to take on roles to run event * Need to consider feedback from Scouts re marshalling to improve for next event |  | |
|  | 1. Junior Development | * Matt to discuss interests of junior riders and bring back to next meeting * Facilities to encourage juniors to cycle would be a quality pump track | **Matt Empey** to discuss interests and ideas with junior members and potential members and bring back **to September meeting.** | |
|  | 1. Strategic Plan (Damian and Donna) | * Support to finish strategic plan to lead into listing priorities for next 12 months. * Agreed next meeting to be a planning meeting. | **Donna Stephenson** to circulate documents from consultation meetings and draft framework.  **Donna and Damian** to work on process for meeting.  **Janine** to host meeting at their business premises at 31 Ailsa St. | |
|  | 1. Priorities and resourcing for next 12 months | As above |  | |
|  | 1. Infrastructure and equipment    1. Grants – Bendigo bank due end August (Jarrod), CBA John <https://www.commbank.com.au/about-us/opportunity-initiatives/opportunity-from-community/commbank-foundation/community-grants.html>    2. Club Rooms (Damian)    3. Toilet at Rifle Butts for events | 1. Too late for this round due end of August. Need to prepare ideas well in advance. Keep on agenda in relation to priorities. 2. Damian considers that club rooms, for example a pre-fab shed would be useful for storage of club equipment. Need to consider this further in line with priorities and possible site and funding. 3. Park Vics may require a toilet at this venue. Difficult due to who would fund it, maintain it etc. Estimates of $100,000 put forward. Item for planning meeting. |  | |
|  | 1. Members and Communications – website, facebook, twitter, membership list | Need to know who our members are and what communications are best. Item for planning meeting. |  | |
|  | 1. Other Business    1. New bank account    2. Storage of club documents | 1. Judie Duke proposed that the club should open a second bank account with a single signature with a debit card to make it easier to make small electronic transactions. A balance of about $10 would be maintained and money transferred to make payments after approval.   Motion to open a single signature bank account with a debit card for the club. Moved Alex Green, Seconded Damian Grundy. Approved.   1. Storage of club documents such as minutes etc. Need to look at possibility of Cloud storage, rather than members’ personal computers. | **Judi Duke** to provide minutes of meeting to bank for the approval of opening this second account and action this by creating a second bank account, single signature and with a debit card.  **Damian** (assistance from Ben) to look at how we could use Google docs and/or drop box to store and share information and meet privacy and confidentiality requirements. | |
| 1. Meeting Closed | 8.45pm |  |  | |
| 1. Next meeting | **Next Meeting 7pm Monday 9 September 2019. Strategic planning meeting.**  **31 Ailsa Street, Mansfield.** | | | |